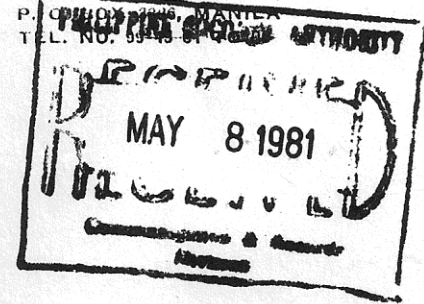


REPUBLIC OF THE PHILIPPINES  
PHILIPPINE COCONUT AUTHORITY

DON MARIANO MARCOS AVENUE  
DILIMAN, QUEZON CITY, METRO MANILA  
PHILIPPINES

CABLE ADDRESS: "PHILCOA"



March 4, 1981

MEMORANDUM CIRCULAR NO. 2-003-81  
Series of 1981

TO : EXPORTERS OF COCONUT PRODUCTS, AND  
ALL CONCERNED

SUBJECT : SAMPLING OF COCONUT PRODUCTS FOR EXPORT

Effective March 1, 1981, the following guidelines shall be observed in the collection of samples of coconut products intended for export:

A. Quantity of Samples to be Taken:

1. Copra - Five (5) kilograms for every one thousand (1,000) metric tons or a fraction thereof;
2. Copra Cake, Copra Meal, Copra Pellets, and Paring Cake - Two (2) kilograms for every one thousand (1,000) metric tons or a fraction thereof;
3. Desiccated Coconut - Five hundred (500) grams for every export application;
4. Coconut Shell Charcoal - One (1) kilogram for every one thousand (1,000) metric tons or a fraction thereof;
5. Hydrogenated Coconut Oil, and Shortening - Two hundred fifty (250) grams for every one thousand (1,000) long tons or a fraction thereof;
6. Crude Coconut Oil, Cochin Oil, Refined/Blanched/Decolorized Edible Coconut Oil, Paring Oil, and Acidulated Coconut Oil - One (1) quart for every one thousand (1,000) long tons or a fraction thereof.

B. Sampling Procedures:

1. Copra, Copra Pellets, Copra Cake, Copra Meal, and Coconut Shell Charcoal
  - a) For every ten (10) metric tons, an initial representative sample of not less than one (1) kilogram shall be secured in the presence of, and under the close supervision of a PCA representative. The sample shall be taken from the outer fringes and from the inner portion of the lot;

- b) The total initial samples accumulated shall then be placed in a clean floor space, where they shall be thoroughly mixed by the most convenient method possible;
- c) Thereafter, the sample referred to in (b) shall be divided into four (4) equal parts, two (2) parts thereof to be thoroughly mixed and again divided into four (4) equal parts;
- d) The same procedure under (c) shall be followed until the quantity specified in Section A above is obtained.

2. Desiccated Coconut

The sample shall be picked at random at the production line by the exporter or his agents in the presence of, and under the close supervision of an authorized PCA representative.

3. Stock in Bulk of Products Mentioned in Section B. 1

The total sample requirement shall be drawn as follows:

- a) 1/3 shall be drawn from the surface and outer fringes of the pile;
- b) Another 1/3 shall be drawn from the inner portion of the pile; and
- c) The rest shall be picked at random by an authorized PCA representative.

4. Stocks in Containers of Products Mentioned in Section B. 1

- a) One (1) container for every one thousand (1,000) containers shall be picked at random by an authorized PCA representative.
- b) The accumulated containers shall constitute the initial sample.

5. Crude Coconut Oil, Cochin Oil, Refined/Bleached/Deodorized Edible Coconut Oil, Paring Oil, Acidulated Coconut Oil, Hydrogenated Coconut Oil, and Shortening:

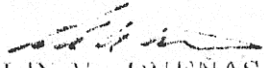
- a) Initial samples of equal volumes shall be drawn from the lower, middle and upper levels of the storage tank by the exporter or his agents in the presence of, and under the close supervision of an authorized PCA representative;
- b) Preference should be given to the use of the sampling device called "Thief";
- c) The initial samples shall then be thoroughly mixed in a clean and dry container;

- d) The final sample of one (1) quart shall be placed in a clean and dry bottle to be provided by the exporter.

C. Transmission of Samples:

1. Samples taken under the above procedures must be placed in properly labeled and sealed airtight containers;
2. Three (3) sets of samples each containing the quantity prescribed in Section A shall be prepared. One shall be sent to the PCA Central Office not later than ten (10) days prior to the date of loading; another shall be kept by the authorized PCA representative assigned during the preparation of the samples; and a third shall be retained by the exporter;
3. With respect to desiccated coconut, a sample of the product prepared for export may be submitted to the PCA Central Office at the time of application for export clearance, provided such sample is accompanied by a certification duly issued by the exporter's authorized chemist that the said sample has passed the required laboratory tests.

Please be guided accordingly.

  
FELIX V. DUENAS, JR.  
LT. COL. PAF  
Acting Administrator